ASCC 9/18/15

385 Bricker Hall 8:30-10:30am

Approved Minutes

ATTENDEES: Ainger, Aski, Buckley, Burry, Collier, Craigmile, Daly, Derr, Ewoldsen, Fink, Hogle, Jenkins, Krissek, Kurtz, Lam, Leasure, Li, Nini, Roup, Ruiz, Taleghani-Nikazm, Vaessin, Vankeerbergen

AGENDA:

1. Welcome and introductions (Meg Daly)
2. Some changes to ASC curricular approval process (Steve Fink)
	* Always looking for ways to streamline the process to make it more efficient.
	* The Graduate Curriculum Committee will disband and now the undergraduate panels and ASCC will review graduate courses and programs.
		+ The graduate committee reviewed all graduate curriculum material, which was minimal compared to the undergraduate material.
		+ 5000 level courses had already been vetted by the undergraduate panels.
		+ Discussion took place with Executive Dean Manderscheid and it was decided that the Graduate Curriculum Committee was not working in a way that was intended.
		+ Committee member: does the curriculum and assessment handbook requirements stand for the graduate courses too?
			- May have to review on a case by case basis. The Graduate Curriculum Committee was more lenient but if the proposals are not clear and complete it is appropriate to send back.
			- Assessment is now required of graduate programs. It would be beneficial to ask the Graduate School again what is required for grad courses and programs.
		+ During Panel review of graduate courses and/or programs it may be beneficial to have someone from the Graduate School present to answer questions or concerns quickly.
			- The A-Deans and Panel Chairs can determine if this is necessary based on the Panel’s agenda.
		+ 5000 level courses are graduate and undergraduate courses. Some units may have the same requirements for both undergraduate and graduate students in these courses and other units may have different requirements for undergraduate and graduate students. The criterion for 5000 level courses is up to the departments and/or instructors.
	* Another change will be eliminating the Service Learning and Education Abroad ad-hoc Panels.
		+ The ASCC Panels will now review courses for the GE Service Learning and GE Education Abroad categories.
	* The ASCC comment period will be eliminated
		+ After Panels approved courses, they went to the full ASCC meetings for a comment period to allow committee members to raise any questions or concerns. The-two week comment period was never used and then became a 24 hour comment period. The 24-hour comment period was never used. So, in the interest of efficiency, after Panel approval, the courses will go directly to OAA. If there is ever a significant concern, it can still be raised at OAA.
			- Panels will need to be mindful of this and make sure to have concurrences when necessary.
				* Usually the issues raised are in regard to concurrences outside of ASC.
			- Programs will continue to go to the full ASCC. The removal of the comment period is only for new course approvals.
			- Committee member: would like to keep courses in ASCC for comments instead of going to OAA if there is a concern.
				* Panels should keep this in mind and if necessary they can pull in members from other Panels for feedback.
				* If there becomes a backlog of courses from them being sent back by OAA because things are falling through the cracks, then this can be reconsidered.
3. New major: Music-Bachelor of Science (Tim Leasure, Marc Ainger)
	* The proposed program has three tracks: Computer Sciences, Media and Enterprise, and Sonic Arts. The program’s curriculum includes eight departments across campus. The program was reviewed by the A&H Panel in 2014 and was sent back to the School of Music requesting additional information. A revised proposal was submitted several months later and was approved by the A&H Panel with three contingencies. The A&H Panel Chair approved the corrections made with a suggestion to correct the course number and title of “CSE 5539: Intermediate Studies in Artificial Intelligence” in the advising sheet and 4-year plan.
	* The program goal “Develops a basic understanding of entrepreneurship” is listed for the Sonic Arts track but only has one course related to that goal. The Media & Enterprise track has several courses related to entrepreneurship but entrepreneurship is not specifically stated as a program goal for that track. The program goals will need to be used for assessment and therefore they could be better formulated. Suggestion: duplicate entrepreneurship goal in the Media and Enterprise track.
		+ Music 2271, which deals with music enterprise, is a course that must be taken by both the Sonic Arts track and the Media and Enterprise track. The Sonic Arts students do not have to take any other entrepreneurship courses but the Media and Enterprise students may take more advanced entrepreneurship courses.
		+ Agreed to add entrepreneurship goal to the Media and Enterprise track.
	* The term Computer Sciences for one track seems very general and misleading. Suggestion: Talk to Computer Science unit about appropriateness of the name of the track.
		+ It’s a Bachelor of Science in Music with a track in Computer Science. Music had several meetings with Computer Scientists but never specifically said we are calling this Computer Science. However, a concurrence was received from Computer Science clearly stating that Computer Science is a specific track in the program.
	* Student enrollment is expected to stay low expecting 5 per year but there is no list of criteria for admission so students will not know what they need in order to be admitted. This needs to be made clearer for students.
		+ Music has yet to determine criteria for admission but has reviewed admission requirements of other programs across the country.
		+ There is no plan to expand enrollment beyond 5. It is not fair to departments to add more students.
			- It needs to be very clear that this is a highly selective program. Some students may come here specifically for this program and then realize later that it’s not possible based on requirements.
		+ Specifying admission criteria is really important for students outside of the School of Music. For example, a student interested in Computer Science may have interest in this program but will not be aware of what is expected or how to be admitted.
			- An audition for this Music program is not required.
		+ Communication to advisors in other colleges is important.
	* **A&H Panel Chair letter, Aski, unanimously approved with contingencies**
		+ **Duplicate entrepreneurship goal in the Media and Enterprise track.**
		+ **Clarify admission criteria for students and the proposal must make it very clear that the School of Music will never admit more than 5 students.**
		+ **Correct the course number and title of “CSE 5539: Intermediate Studies in Artificial Intelligence” in the advising sheet and 4-year plan.**
4. Approval of 5-1-15 minutes
	* Craigmile, Lam, 1 abstention, approved
5. Panel updates
	* Assessment Panel has not met yet. Julia Hawkins is the new co-chair.
	* A&H
		+ Piloting the syllabus template which was sent to the directors of undergraduate studies in arts and humanities. The Panel will report back to ASCC.
		+ Eleven courses to be reviewed by the Panel today.
	* NMS
		+ Biophysics 6000 was sent back due to lack of detail.
		+ Earth Sciences 5160/Microbiology 5160 approved
		+ Microbiology 4150 approved
		+ Microbiology 7070 approved with contingency. Waiting for concurrence from Pharmacy.
		+ Chemistry 3700 approved with contingency.
	* SBS Panel has not met yet.
	* Honors Panel has not met yet.
6. Updates about concurrence process and Global Option proposal (Meg Daly)
	* Reminder about concurrence
		+ Units have 2 weeks to respond to a concurrence request and if no response is received concurrence is assumed.
	* Global Option
		+ University wide effort to build a meaningful international program for students intended to be associated with a major. A team came to ASCC to discuss how it could work for ASC students.
		+ A small group was developed to discuss how the Global Option could work in Arts and Sciences.
			- Important to consider what a global option means for programs that are global in nature like language programs.
			- Considering adding it to STEM programs where a global aspect in the program is not clear.
		+ Should not add time to degree.
		+ ASC will continue to explore options. It’s important to the university and could be important to students.
			- ASC already has options for minors in International Studies and languages.
			- ASC’s GE offers global options where other colleges are very limited.
	* This is an unfunded initiative and many units don’t have the resources to develop new courses even if they want to.
		+ ASC faculty is down 7%. Issues like these need to be communicated when discussing adding initiatives like this.
	* The Global Option team had no consultation with the Center for Languages, Literature, and Cultures. There is wording in the Global Option document that doesn’t make sense for some of the requirements.
		+ The CLLC could be a degree and course offering unit in the future.
	* Will discuss Global Option further at NMS Panel meetings.
7. Updates about ASC Team Teaching Grant Proposal (Steve Fink)
	* Now accepting third round of proposals.
	* The team-teaching initiative was initiated by the ASC Faculty Senate.
		+ The original plan was to award grants for up to 3 years for a course not just one year.
			- Will discuss the option of offering grants for up to two years since fewer proposals have come in.
	* Programs that have been approved for funding have been high quality and have received positive feedback.
	* The college can provide grants for up to 10 courses but has not received 10 proposals in one year.
	* Not every team-teaching proposal receives a grant.
	* The approval process is being changed. Previously proposals were reviewed for the grant by ASCC and then required to be submitted as regular courses through curriculum.osu.edu and be vetted by an ASCC Panel. Now, the proposals will be submitted as regular courses through curriculum.osu.edu along with the grant proposal so an ASCC Panel will have vetted the course completely before getting to ASCC for review. This will likely increase the amount of detail provided in the proposals.
	* Links on the team-teaching document do not work.
	* At the college address, Executive Dean Manderscheid highlighted team-teaching. The deadline for proposals had already passed but it was agreed to extend it to October 1st. Since then more proposals have been received.
	* Team-teaching courses can be across departments and even with non-ASC units. However, non-ASC units will not receive funding.